

REGULAR MEETING OF  
THE KENOSHA UNIFIED SCHOOL BOARD  
HELD MAY 28, 2019

A regular meeting of the Kenosha Unified School Board was held on Tuesday, May 28, 2019, at 7:00 P.M. in the Board Room of the Educational Support Center. Mr. Wade, President, presided.

The meeting was called to order at 7:04 P.M. with the following Board members present: Ms. Stevens, Mrs. Modder, Mr. Battle, Mr. Garcia, and Mr. Wade. Dr. Savaglio-Jarvis was also present. Mr. Kunich and Mr. Duncan were excused.

-Approve items:

Consent-Approve item XI-A – Recommendations Concerning Appointments, Leaves of Absence, Retirements, Resignations and Separations.

Consent-Approve item XI-B – Minutes of the 4/29/19 and 5/14/19 Special Meetings and Executive Sessions, 4/29/19 Organizational Meeting, and 4/29/19 Regular Meeting.

Consent-Approve item XI-C – Summary of Receipts, Wire Transfers, and Check Registers submitted by Mrs. Lisa Salo, Accounting Manager; Mr. Tarik Hamdan, Chief Financial Officer; and Dr. Sue Savaglio-Jarvis, excerpts follow:

"It is recommended that the April 2019 cash receipt deposits totaling \$485,444.44, and cash receipt wire transfers-in totaling \$4,877,903.64, be approved.

Check numbers 577768 through 578644 totaling \$7,814,840.82, and general operating wire transfers-out totaling \$407,309.98, are recommended for approval as the payments made are within budgeted allocations for the respective programs and projects.

It is recommended that the April 2019 net payroll and benefit EFT batches totaling \$14,527,277.49, and net payroll check batches totaling \$11,390.53, be approved."

Elementary

Ms. Stevens moved to approve the consent agenda. Mr. Garcia seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the 2019-2020 Head Start State Supplemental Grant submitted by Ms. Luanne Rohde, Director of Early Education; Mr. Martin Pitts, Regional Coordinator of Leadership and Learning-Elementary; Ms. Susan Valeri, Chief of School Leadership; and Dr. Savaglio-Jarvis, excerpts fol

Administration recommends that the Board adopt the attached 2019-2020 collective bargaining agreement and implement the Kenosha Unified School District's offer to the members of the bargaining unit represented by the Kenosha Education Association pursuant to Wis. Stat. § 111.70, which results in a total base wage increase of 2.44 percent across the board effective July 1, 2019."

Ms. Stevens moved to approve the 2019-2020 collective bargaining agreement and implement the Kenosha Unified School District's offer to the members of the bargaining unit represented by the Kenosha Education Association pursuant to Wis. Stat. § 111.70, which results in a total base wage increase of 2.44 percent across the board effective July 1, 2019. Mrs. Modder seconded the motion. Motion passed. Mr. Battle abstaining.

Dr. Savaglio-Jarvis presented the Level/Tier Advancement for All Employee Groups and Base Wage Increases for Employee Groups Other Than Teachers submitted by Mr. Hamdan, Mrs. Ruder; and Dr. Savaglio-Jarvis, excerpts follow:

"In 2016, the Board approved a new teacher salary structure that has levels and tiers built in with the understanding that movement on the structure occurs upon Board approval. In 2018, the Board approved structures for regular full-time equivalent hourly employees that mimic the teacher salary structure and contain levels that also must be approved annually. The administrative, supervisory and technical salary structure remained unchanged, but also contains steps that require Board approval for implementation.

On May 9, 2019, the District's and Kenosha Education Association's negotiations teams exchanged proposals and reached a tentative agreement of a maximum base wage increase of 2.44 percent effective July 1, 2019. This same base wage increase is being recommended for all regular full-time equivalent employees in all other employee groups effective July 1, 2019.

employees (i.e. administrative support professionals; administrative, supervisory and technical; community and student support; educational support professionals; facilities; food services; interpreters; and teachers), and tier movement for teachers who turn in the required documentation to the Office of Human Resources on or before June 30, 2019. Ms. Stevens seconded the motion. Motion passed. Mr. Battle abstaining.

Mr. Hamdan presented the 2018-2019 Estimated Available Staffing Vacancy Funds submitted by Mr. Hamdan, Mrs. Ruder, and Dr. Savaglio-Jarvis, excerpts following:

“When attempting to estimate potential staffing vacancy savings, the District must keep in mind that variances between authorized and filled positions are a point-in-time snapshot. It is also important to understand that the District’s budget follows fiscal year cycles. While we may realize some savings in a particular area during a fiscal year due to spending less than budgeted (authorized), that does not necessarily mean the savings can be applied to help the budget position the following year. Budget impact, or district expense reductions, can only occur if the authorization of a district funded position is completely eliminated and never filled again. By projecting the expenditures for district funded teaching positions to the end of the fiscal year and comparing that to the budgeted amount (\$103.33MM), it is estimated that 98 percent of the budgeted amount will be used in the 2018-19 fiscal year. The remaining 2 percent variance (savings) related to staffing vacancies suggests the potential for approximately \$2.07MM in the budget to actual variance. Along with the savings in salary expense come related benefits that are based on the actual salary amount paid. These benefits would add about \$409K to the total savings for a grand total variance of approximately \$2.48MM.

However, there are other costs being incurred that may offset these savings. Those offsetting costs include the amount spent on district funded contracted services as well as any amount which exceeds the substitute teacher budget. In addition, any staffing vacancy savings in 2018-016(n 20)10(18)]TJs

Dr. Savaglio-Jarvis presented the Board Approved Student User Fees and Recreation Department Fees for the 2019-2020 School Year submitted by Mr. Hamdan and Dr. Savaglio-Jarvis, excerpts follow:

“As a component of the budget development process, a review of the fees charged by the District is conducted every year. The administration is not recommending any changes to the 2019-20 student user fees and recreation department fees.

Attachment A delineates the proposed 2019-2020 Student User Fees Schedule and Attachment B delineates the proposed 2019-2020 Recreation Department Fees Schedule.

#### District-wide Fee Procedures:

All fees and payments for a student will be maintained in Infinite Campus by the school at which the student is primarily enrolled (with the school having access to create the fee based on the circumstances e.g. field trips, yearbook, clubs and activity accounts).

Charter schools are required to collect all applicable district required user fees according to the Board approved fee schedule; however, charter schools will retain the fees as part of the charter agreements.

All schools looking to charge for workbooks or any other supplemental consumable materials, not covered by the base fees, must submit the fee to be reviewed and approved by the respective school leadership department prior to the allocation of any funds for the purchase of these materials, or the assessment of any such fees.

Administration requests that the Board of Education approve the attached schedules in order to establish the fiscal year 2019-2020 student user fees and recreation department fees.”

Mr. Battle moved to approve the Student User Fees and Recreation Department Fees for the 2019-2020 School Year. Mr. Garcia seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the 2019-2020 Facility Use Permit Application Changes and Proposed Revisions to Board Policies 1330 and 1331 submitted by Mr. Patrick Finnemore, Director of Facilities; and Dr. Savaglio-Jarvis, excerpts follow:

“Annually, the fees charged for facilities use permits are revisited to determine if any increases are needed. This year we are proposing a handful of changes to the fee structure and some language changes in both the permit application and the Board Policies that govern this process for clarity and consistency.

#### Proposed Fee Changes:

A round-up or round-down of fees to the nearest whole dollar amounts to eliminate increments under one dollar in individual hourly fees.

Rates for the costs associated with overtime for custodial and kitchen supervision were increased to reflect new hourly wage scales.

Fees for Middle/Elementary School fields and Asphalt/Concrete Areas changed to hourly rate of \$10 for partial and \$15 for full opposed to daily rates of \$15.50 for partial cost users and \$20.75 for full cost users.

#### Proposed Language Changes – Board Policy and Rule 1330:

1. Added the word “Youth” to Community Groups to reflect the proper title for groups governed by Priority Use 5.

2. The time frame referenced for submitting permit requests in Item 3 in the Rule is being changed from two to three weeks to reflect what has been required for years and to match the existing language in facilities use permit application.

3. Language was added to items 6 and 7 in the Rule for clarity on terms as well as to prohibit additional use of facilities to any group that has outstanding fees that are 90 days or greater past due since the date of billing.

Proposed Language Changes – Board Policy 1331:

1. A handful of additional examples were added to the School Activity Group classification definition.

2. The same change made to the facilities use permit application regarding fees for Kenosha Unified Community Youth Groups as described earlier in item 3 of the proposed language changes made to the permit application.

“A Course Change Proposal involving a new course name is being submitted in the area of math for Harborside Academy. The current course name, Math Literacy, created confusion for students and families regarding the instructional purpose of the course. The proposed name change, Math Seminar, provides a clear indication that instruction is focused on foundational math skill development.

Administration recommends that the School Board approve the proposal for a new course name for the math course at Harborside Academy.”

Mrs. Modder moved to approve the proposal for a new course name for the math course at Harborside Academy. Mr. Garcia seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Request to Submit the Wisconsin Fast Forward Advanced Manufacturing Technical Education Equipment Grant to the Wisconsin Department of Workforce Development submitted by Mrs. Cheryl Kothe, Coordinator of Career and Technical Education; Mrs. Housaman; and Dr. Savaglio-Jarvis, excerpts follow:

”The Wisconsin Department of Workforce Development will award this competitive grant to eligible applicants who demonstrate a need for acquisition of equipment used in advanced manufacturing fields in the workplace. The grant seeks to support school districts that are providing workforce skills training for the high demand fields in advanced manufacturing. Applicants are required to identify the specific target occupations for their training and to demonstrate the demand for jobs and career opportunities in that advanced manufacturing industry.

The Wisconsin Fast Forward Advanced Manufacturing Technical Education Equipment Grant focus is the purchase of equipment to support the Industry 4.0 instruction. Kenosha Unified School District will begin to offer this course in the 2019-20 school year.

The current equipment in district schools does not meet the need of training students for the fourth industrial revolution. In order to prepare students to work in local industries, equipment needs to be updated and teachers upskilled. Gateway Technical College has agreed to provide teacher training in the summer and provide a stipend to teachers for the time spent in training. Gateway Technical College selected the equipment that is required to teach the courses to ensure that it will meet the needs of local employers. This grant will support the purchase of equipment essential for the third course in the Industry 4.0 pathway.

The equipment request for the Introduction to Industrial Robotics course includes: Skill Boss Smart Factory (\$17,850) and FANUC Cert Cart (\$35,000). The total equipment cost for the entire class is \$61,097 per school for a total of \$183,291 for the district (three schools). Kenosha Unified School District is requesting the maximum grant amount of \$50,000. The remaining \$133,291 will be covered from the budget assumption that was approved in November 2018.

Administration recommends that the school board approve the application for the Wisconsin Fast Forward Advanced Manufacturing Technical Education Equipment Grant in the amount of \$50,000





and stakeholders served by the District. The direction is to build capacity within the organization. Continuous improvement means leaders at every level of the organization have the skill and will to reduce in areas not producing gains, skill to remove the barriers for both internal and external stakeholders by solving problems that interfere with learning and work by improving system processes; therefore, increasing results.

Administration recommends that the Board of Education approve Studer Group L.L.C. as an organizational partner to provide professional learning, resources, tools and strategies for the successful implementation of a system-wide continuous improvement model funded via Title IIA grant funds.”

Ms. Stevens moved to approve Studer Group L.L.C. as an organizational partner to provide professional learning, resources, tools and strategies for the successful implementation of a system-wide continuous improvement model funded via Title IIA grant funds. Mrs. Modder seconded the motion. Unanimously approved.

Dr. Savaglio-Jarvis presented the Open Enrollment Applicants for School Year 2019-2020 submitted by Ms. Rohde; Mrs. Kotarak; Ms. Valeri; Mrs. Housaman; Mr. Kristopher Keckler, Chief Information Officer; and Dr. Savaglio-Jarvis, excerpts follow:

“The Wisconsin Department of Public Instruction (DPI) requires school districts to allocate open enrollment allocations prior to the start of the open enrollment application period. The Wisconsin open enrollment application period began on February 4, 2019, and closed on April 30, 2019. Once the regular Open Enrollment process is over, students from a non-resident district may continue to apply for immediate admittance to a non-resident district if he/she meets one of the criteria as noted by the Alternative Open Enrollment Application process only if the board did not limit spaces for that applicable grade level.

At the January 22, 2019, Board of Education Regular Meeting the Kenosha Unified School Board formally affirmed the availability of spaces for both general and special education students seeking entrance into the Kenosha Unified School District under the Open Enrollment Statute for School Year 2019-20. The School Board affirmed the availability of a total 191

process. This is done because some special education or expulsion records may not have been received from the resident district at the time of the selection process. A lottery ranking selection process was conducted separately for each grade. If there are more applicants than spaces available at a given grade then lottery rank is used to select which student gets their preference. School placements are also made on a random basis when no school preference or restriction is indicated on the OPAL application.

On May 16, 2019, a lottery meeting was conducted in the Office of Educational Accountability to assign petitioning students to available District spaces. A representative from Kenosha Unified served as the “unbiased” witness to the student assignment process and drew lots during the lottery process.

Administration recommends approval of applicants identified as numbers: 1, 2, 3, 5, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 84, 85, 86, 87, 89, 91, 92, 93, 94, 95, 96, 98, 99, 100, 101, 102, and 104 due to available space at the grade level, school requested and special education or related services required by the IEP.

Administration recommends denial of applicants identified as numbers: 4, 6, 11, 36, 67, 83, 88, 90, 97, and 103 due to one of the following reasons: overcapacity at the grade level, special education related services required by the IEP, limitation of school requested, age ineligibility, habitual truancy, or expulsion in the current or preceding two years.”

Mr. Battle moved to approve Administration’s Recommendation for approval of applicants identified as numbers: 1, 2, 3, 5, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 84, 85, 86, 87, 89, 91, 92, 93, 94, 95, 96, 98, 99, 100, 101, 102, and 104 due to available space at the grade level, school requested and special education or relat

